

**Minutes of the February monthly meeting of Winterslow Parish Council held at Winterslow Village Hall, on Monday 5th February 2024 at 19.30hrs.**

**Present: – Cllr Wilkinson, Cllr Prew, Cllr Haynes, Cllr Thomas, Cllr Port, Cllr Bradley, Cllr Warnes and Jane Tier (Parish Clerk).**

*8 Members of the public attended the meeting.*

*Unitary Cllr Rich Rogers sent his apologies.*

*A resident read out a statement regarding an item on agenda item number 023.24.*

*This was discussed during the public question time with other members of the public who discussed the*

*the issue at length.*

*Prior to the start of the meeting a minute’s silence was held for Cllr Sally Haylock who has recently passed away.*

**019.24 To receive apologies.** *Cllrs Moody and Sheppard sent their apologies, which were duly*

 *accepted by the Parish Council.*

**020.24 Declarations of Interest:**

(a) To receive **Declarations of Interest** in respect of matters contained in this agenda

*None.*

(b).To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered. *None.*

**021.24 Minutes**

To consider and resolve to approve the minutes of the January meeting held on 8th January.

*Winterslow Parish Council resolved to agree the January minutes, without amendment.*

**022.24** To consider any **urgent business** raised by the public in public discussion, and any other urgent matters or items of information from councillors, or for referral to the appropriate working party. *None.*

**023.24 Discuss and vote on Planning Applications**

 **PL2023/11048***; 1.* ***Removal of existing porch. 2. Construction of new porch, single storey rear living room extension and formation of first floor bathroom with side dormer, with internal alterations to layout. 3. Reorder windows and render existing elevations. Install Velux window over stairwell. 4. Extend driveway and construct new timber gates and close board fence.***

 ***Hillstride, Lopcombe Corner, Salisbury, SP5 1BX.***

 ***Winterslow Parish Council resolved no objections to the application.***

[*https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CFmwo*](https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CFmwo)

**PL2024/00505*; Internal alterations and erection of a two storey extension to southern elevation with a balcony overlooking the garden. Erection of a new triple carport with storage above. The driveway will be increased to provide a better parking arrangement.***

[*https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CGVa4*](https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CGVa4)

 *Winterslow Parish Council has no objections to the application.*

***TOWN AND COUNTRY PLANNING ACT 1990 – SECTION 247***

***PROPOSED STOPPING UP OF HIGHWAY AT THE FURNITURE WORKSHOP, THE STREET, WEST WINTERSLOW, SALISBURY, WILTSHIRE SP5 1RY***

***OS GRID REFERENCE:     E: 422991 N: 132333***

*19.51 Meeting closed – Standing Orders suspended.*

*19.54 Meeting re-opened Standing Orders reinstated.*

 *Cllr Prew reported he had a site meeting with residents regarding the Proposed Stopping Up of Highway order to discuss proposal.*

 *The Parish Council discussed the order with regard to a query regarding the dimension*

 *of the Byway, whereby the draft scheduled plan did not display the expected 5 metre proposal.*

 *Winterslow Parish Council resolved to object to the order.*

**024.24 Planning Application update.**

*Application Ref PL/2022/09311 - Full Planning Permission*

*Address: 4 The Flood, Middle Winterslow, Salisbury, Wilts, SP5 1QT*

*Proposal: Erection of a dwellinghouse, associated access, hard and soft landscaping and*

*associated works (Resubmission of 21/00943/FUL)*

*Applicant Name: Mr Paul Martin Case Officer: Lynda King*

*Decision Date: 15-01-2024 Decision: Approve with Conditions*

*Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019AnBL*](https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019AnBL)

*Application Ref 20/11028/FUL - Full Planning Permission*

*Address: Land at Back Drove, Livery Road, Winterslow, SP5 1RG*

*Proposal: Construction of four dwellings following the removal of the existing barn*

*(including access and enhancement works to adjacent Drove)*

*Applicant Name: Martin Jenkins Case Officer: Richard Hughes*

*Decision Date: 19-01-2024 Decision: Approve with Conditions*

*Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001548no*](https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001548no)

**025.24 Recreation**

*Cllr Moody sent in a report prior to the meeting regarding car parking at the Recreation*

 *Ground and re-lining the white lines. Cllr Moody is willing to re-line the white lines at the*

 *Car park.*

**026.24**  **Clerks report for February**

*The Clerk to send a report to all Councillors prior to the meeting to update*

*them with actions undertaken since the last meeting and relevant / pending agenda items and new items.*

*See Appendix A.*

**028.24 Finance** - **To Resolve to agree the February monthly payments and agree the Bank.**

*February payments:*

*See Appendix B*

 *Bank: £126064.06*

*a) To Resolve to agree on a Grant Application from the Time & Talents Community*

 *Engagement Group.*

 *Winterslow Parish Council resolved to agree the Grant application for £650.00 for the*

 *Time and Talents Community booklet.*

**029.24 Barry’s Field**

*To receive an update from the Clerk.*

 *An update on Barry’s Field was provided in the Clerks report.*

**030.24 Highways**

 **To receive an update from Cllr Moody on the Parish Steward work.**

*Cllr Moody reported that the Parish Steward had filled 25 potholes in the village*

 *on his monthly visit to the Parish. The steward had also arranged to have the*

 *sweeper work with him clearing gravel wash from the highway and clearing debris*

 *from the pavement on The Street, and along by the Recreation ground. He has also*

 *spent time clearing grips from fences. The steward has arranged for the mechanical*

 *grip clearance machine to attend the Parish in the next couple of weeks.*

**031.24 To Resolve to agree the Councillors who will attend the Time and Talents**

 **Event.**

*Cllr Thomas agreed to attend the Time and Talents event in April.*

**032.24** **Report on the meeting between the Parish Council and the Village Hall.**

*The Clerk sent a report to the Parish Councillors prior to the February*

 *meeting:*

*Cllrs Sheppard, Moody and the Clerk met with representatives of the VH Committee to discuss a joint venture.*

*The Village Hall Committee would like to undertake some major refurbishments of the hall, including roof insulation, new lighting, patio doors and a major extension of the current committee / tearoom.*

*The costs range from est. £25k for new patio doors - to £300k for an extension, and the Village Hall would like to work with the Parish Council to achieve these goals. The Village Hall are requesting assistance from the Parish Council with investigating loans, (the Parish Council took out a loan several years ago for the Village Hall), financial donations and Grants from the Parish Council, with a view to including funding for the Village Hall in the Parish Council Budget for  2025-2026.*

**033.24 Community Safety**

*No update on Community safety.*

**034.24 Parkmoor**

*To Resolve to agree an action plan for the removal of the caravan in the area of*

*Parkmoor Pond.*

*The Parish Council resolved to agree to investigate and obtain quotes for the removal of*

*the caravan in the area of Parkmoor Pond.*

**035.24 Correspondence**

*An email from a resident regarding Bentley Wood.*

 *The Parish Council discussed the email and were in agreement that it was a civil issue*

 *and not a Parish Council issue.*

 *An email from a resident regarding Barry’s Field.*

 *20.38 – Meeting closed Standing Orders suspended.*

 *20.41 – Meeting reopened Standing Orders reinstated.*

 *An email from a resident regarding trees in the village.*

 *The Parish Council were in agreement that the issue had been resolved.*

**036.24 To confirm the date of the next full council meeting.**

*The next Parish Council meeting is on Monday 4th March at Winterslow Village Hall.*

**037.24 To close the meeting.**

*The meeting closed at 20.42*

**Appendix A**

Clerks Report for 5th February 2024

Barry’s Field

I have contacted Jerry as there has been a report of a faulty toilet in the main building – he is going to take a look and fix it.

* We have received a very large water bill from Water2Business, Jerry has informed me that there was a leak and this would more than likely be attributed to the increased water usage.

I have also asked Jerry to take a look at a broken paving stone, on the patio outside of the building.

I have asked Jerry to remove the black bin bags, as there is a build up of them, but he is busy at the moment, these do need to be removed at some point.

I have changed the lock on the main gate at Barry’s Field as it was accidently broken. I have replaced it with a new chain and padlock and a new padlock number, I have notified the users.

Meeting with Village Hall

Ivan, Richard and I met with Mike Taylor, Clive Broadley and Andy Banks, to discuss the potential new upgrades for the Village Hall. The VH are keen to work with the Parish Council to form a working group to assist with the project.

These are major upgrades which include, new lighting, new insulation, new patio and extension, the costs vary from £25k - £300k. The VH Committee will undertake a presentation to the Parish Council with the potential plans, ideas for fundraising and obtaining a loan, (via the Parish Council).

Trees

To confirm the result of a recent issue regarding trees at The Triangle, (top of Gunville) Wiltshire Council, Graham Axtell, has confirmed that the land and trees belong to Wiltshire Council.

Asset Transfer

I have contacted Karen Linaker regarding the Asset Transfer of Stone Close, to ascertain information on costs, funding, Safety reports.

Highways

I have contacted Wiltshire Council regarding two Highway issues.

Weston Lane – Following on from the LHFIG meeting, (Ivan and Richard attended) Wiltshire Council advised that a Metro Count was not needed to pursue a 40mph speed reduction. I have sent an email to request an update.

\*Note I have asked if Weston Lane will be on the next LHFIG agenda for discussion.

Lopcombe Corner – I have sent a Metro request to Wiltshire Council to request a Metro Count along and up to Lopcombe Corner. However, I have been advised that ‘traffic control’ is needed to be able to install the Metro Count, I am pursuing this with Wiltshire Council.

* I received a response from W.C who have advised this will be reviewed in the New Year.

Note \* I received a response from Wiltshire Council Highways – they are reviewing the matter and will report back to the Parish Council.

Appendix B

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| --- | --- | --- | --- |
| **Winterslow Parish Council payment schedule for February 2024** |  |  |  |
|  |  |  |  | **Net** | **Vat** | **Gross** |  |
| Barry's Field  |  |  | £ | £ | £ |  |
|  | Cleaning |  | C.Rogers | 180.00 | 0.00 | 180.00 |  |
|  | Wi-Fi |  | Virgin Media | 32.00 | 6.40 | 38.40 |  |
|  |  |  | B.F. |  |   |   |  |
|  | Caretaker |  | J.Safe INV |  | 0.00 |   |  |
|  | RM George  |  | Hedge cut INV1885 | 700.00 | 140.00 | 840.00 |  |
|  | Water2Business | Water charge | 1580.77 | 0.00 | 1580.77 |  |
|  | Calor Gas |  | Standing charge | 17.13 | 0.86 | 17.99 |  |
|  |  |  |  |  |   |   |  |
|  |  |  |  |  |   |  |  |
| Recreation | RM George |  | Hedge cut | £350.00 | 70.00 | £420.00 |  |
|  | Business stream | Water waste | 43.15 | 0.00 | 43.15 |  |
|  | Water2Business | Water charge | 49.41 | 0.00 | 49.41 |  |
|  |  |  |  |  |   |   |  |
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|  |  |  |  |  |   |  |  |
| Finance | Clerk - salary | January Salary | 1362.34 | 0.00 | 1362.34 |  |
|  | Admin |  | Internet | 45.00 | 0.00 | 45.00 |  |
|  | Phone |  | Mobile phone | 60.00 | 0.00 | 60.00 |  |
|  | Office Allowance | Home Office | 36.00 | 0.00 | 36.00 |  |
|  |  |  |  |  |   |   |  |
|  |  |  |  |  |   |   |  |
| Tree work | Greg Gent |  | Tree pruning | 190.00 | 38.00 | 228.00 |  |
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| Traffic Management |  |  |  |  |  |  |
|  | Simon Nightingale | VAS0312 | 122.24 | 0.00 | 122.24 |  |
|  | SID Management |  |  |  |   |  |
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